



Student Reference Needed

To be completed and emailed to julia.knight@riversidecollege.ac.uk

APPLICANT DETAILS

Name

Current school/college/employer:

Age on 31 August 2026:

Course applied for:

MOST RECENT COLLEGE/SCHOOL/ TRAINING PROVIDER/ EMPLOYER DETAILS

(This part is to be completed by the school/ training provider/ employer)

Company name and location:

Nature of provision (education providers only):

Age range of provision (education providers only):

Is there an opportunity for the applicant to stay on at your provision:

Approx. number of students in this provision:

Approx. number of students in each class:

Your name and position:

Email address:

How do you know the applicant?

How long have you known the applicant?

Does the applicant currently receive supervision at breaks and lunch times? Yes/ No

Please provide details

Does the applicant receive any support in class or one to one teaching? Yes/ No

Please provide details

Are there any external agencies you think we should contact about this applicant?

Yes/ No

Please provide details

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REFERENCE DETAILS (TO BE COMPLETED BY CURRENT OR MOST RECENT SCHOOL/ TRAINING PROVIDER/ EMPLOYER)

Attendance % Punctuality %

Behaviour towards staff:
.....

Behaviour towards other students:
.....

Strengths:

Areas for development:
.....

Please indicate if you are aware of the applicant being subject to any disciplinary
procedure in the last 12 months:
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Does the applicant have any unspent criminal convictions/ are they under any criminal
investigation? **Yes/ No**

Please provide details

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Would you be happy to recommend the applicant for college? **Yes/ No**

Comments/ Reason

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Signed Date